



EUROPEAN ARC
ALMA Regional Centre | Allegro



Dual-Anonymous Proposal Review

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(on behalf of the Allegro team)

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Dual-Anonymous proposals



- The proposal team and reviewers do not know each other's identity
- Fair & unbiased proposal review process
- It is the duty of PIs to anonymize their proposals
- Details of the dual anonymous review process
 - Section 5.2 of the Cycle 8 Proposer's Guide
<https://almascience.eso.org/proposing/proposers-guide>

Generally...



- Do NOT identify PIs or co-Is anywhere in the proposal (abstract, figures, footnotes, tables, technical justification, etc.)
- Use third person or neutral wording when referencing your own work
 - ✘ In Smith et al. (2018), we demonstrated...
 - ✔ Smith et al. (2018) demonstrated...

Referring to other data



- Published data from ALMA or other observatories
 - ✗ From our previous ALMA observations (Smith et al. 2015), we estimate...
 - ✓ Based on previous ALMA observations (Smith et al. 2015), we estimate...

Referring to other data



- Presenting unpublished data from ALMA or other observatories in a figure
 - ✘ Figure 1 shows the image from our Cycle 7 ALMA program (2019.1.02045.S, PI: Smith)
 - ✔ Figure 1 shows the image from the Cycle 7 ALMA program 2019.1.02045.S

Resubmissions



- You may note that you are resubmitting an ongoing Cycle 7 proposal, but
 - *do not* specify the proposal code
 - *do not* mention names of investigators
- You may specify the proposal code with neutral wording *only if you are showing a figure from these data* (see previous slide)

Resubmissions



- ✘ This is a resubmission of our ongoing Cycle 7 program 2019.1.02045.S (PI: Smith). Half of our targets have been observed and we are resubmitting the proposal to obtain the remaining half.
- ✔ This is a resubmission of our ongoing Cycle 7 program. Half of our targets have been observed and we are resubmitting the proposal to observe the remaining half.

Software & public data



- If publicly available (e.g. on GitHub or described in a paper)
 - reference them normally using third person or neutral wording
- Otherwise:
 - Use “obtained in private communication” or similar language but do NOT mention a name

Papers in prep./subm.



- Do not include references and links to papers stored on personal webpages
 - ✗ Smith et al. (subm.) demonstrated...
 - ✗ Our models show... (Smith et al. in prep.)
- Submitted papers that are on public archives (e.g. arXiv) can be referenced in the normal manner using third person or neutral wording

Large Program Proposals



- Consist of two parts:
 1. Scientific justification (6 pages)
 - following dual-anonymous guidelines
 - submitted through the Observing Tool (OT)
 2. One-page statement emailed before the deadline to the ALMA Proposal Handling Team (pht@alma.cl)
 - management plan, available computing resources, assessment of the scheduling feasibility
 - can include names and affiliations!

Compliance



- It is the duty of PIs to anonymize their proposals
 - ✘ No acknowledgements
 - ✘ No information about grant funding
- Proposers will still enter their names and affiliations in the ALMA Observing Tool (OT)
 - This information will not appear on the cover page of the proposal

ALMA Proposal Preparation



Allegro toolbox

- <https://www.alma-allegro.nl/toolbox/>

Allegro videos available online

- ALMA CfP & Capabilities
- Dual-anonymous review
- Observing Tool (OT)
- Simulating ALMA observations



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Contact us!

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Information & news

Visit our website: <https://www.alma-allegro.nl/>